

e-Treasury/Web-Link Migration Wire Payments Comparison

User Options & Report Differences

July 7, 2023





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Overview

To facilitate the migration of Webster clients to e-Treasury, this document details differences between Web-Link's US Wires/ International Wire and e-Treasury's Wire Payments. Illustrations include user options for this feature.

This process allows for the creation of multiple wire types. USD Domestic Wires, USD International Wires, Foreign Exchange (FX) Wires.

If the wire cut-off time is approaching, a banner will display on the wire initiation page. The client can elect to receive a notification when the wire cut-off approaches.

US Wire/International Wires and Drawdown vs Wire Payments

Web-Link's US Wire/International Wires and Drawdown is the equivalent of e-Treasury's Wire Payments.

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e-Treasury: Wire Payments

Select Wire Transfer from the Payments & Transfers tab to create a domestic or international wire payment.

DASHBOARD	ACCOUNT INFORMATION	PAYMENTS & TRANSFERS CONTRO	DL & RECON SFT TOOLS ADMINISTRATION	MY SETTINGS
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Choose from 3 options to create Wires. To populate drop-down lists, begin typing to narrow-down selections.

- Click the Single Free-Form Wire button to create a one-time wire, without a pre-defined template.
- Click the Select Template drop-down to create a wire from an existing semi-repetitive or fully repetitive template. Template type will be displayed in parenthesis beside the template name.
- Click the Select Payee drop-down to create a wire using an existing payee as a beneficiary.

			Payment Activity ACH Payments
		1	Wire Transfer Create Transfer + Manage Templates Transaction Import
Current Progress [1] Se	lect [2] Request [3] Review [4	Complete	Account Transfer Payee Maintenance Import Maintenance
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		Continue Indicates required fields Page generated on 65/20/2023 at 1/23 PM EDT	Help for this page Print this page Terms and conditions Privacy policy Contact us

Single Free-Form Wire Payment

For a Single Free-Form Wire, enter a Payment Date and choose the Debit Account from your available accounts. Next, choose Payment Currency. If you choose USD, you will only be asked to fill in the dollar amount you are sending.



C	ソ

For today's processing (JSD Wires must be submitted before 6:00 PM EDT. F	Wires must be submitted before 6:00 PM EDT.
- Current Progre	ess — [] Select — 2 Request — 3 Re	view 4 Complete
Account Information		
* Payment Date	06/06/2023 📾	
* Debit Account		8
* Originator Name	JenniCakes, LLC	
*Originator Address 1	200 Executive Blvd	
*Originator Address 2	Southington, CT 06010	
Originator Address 3		
* Payment Currency	US Dollar (USD)	
* Amount	10500.00	

If a foreign currency is chosen, the Debit Amount and Payment Amount will be available to use. The Debit Amount is used if you would like to enter the USD Amount to be withdrawn from your account. The Payment Amount is used if you would like to enter the foreign currency amount that is to be delivered to the Beneficiary. The USD amount equivalent to be withdrawn from the account will be displayed.

You will also see a Foreign Exchange Rate Lookup link at the bottom of the Wire Transfer screen.



Wire Transfer		
Q) For today's processing U	/5D Wires must be submitted before 6:00 PM EDT	EDT. FX Wires must be submitted before 6:00 PM EDT.
Current Progre	ss — 1 Select — 2 Request — 3 I	3 Review 4 Complete
Account Information	25/05/2222	Foreign Currency Details
* Debit Account		Contract Number
Originator Name	JenniCakes, LLC	
*Originator Address 2	200 Executive Bivd Southington, CT 06010	
Originator Address 3		
* Payment Currency	Euro (EUR)	
0	Payment Amount Debit Amount	
Foreign Currency Rate F	lequest	



Enter the Beneficiary Information. This includes the beneficiary Name, Beneficiary ID Type, Beneficiary ID, Address, and Beneficiary Country.

You will also be required to enter the Beneficiary Bank Information. Use the Bank Lookup function to automatically populate the fields, or manually populate the required information.

* Name		P		
Beneficiary ID Type	Account Number 🗸	Bank Lookup		
 Beneficiary ID 		Name		
Address 1		Beneficiary Bank ID Type	None Selected 🗸	
		Beneficiary Bank ID		
Address 2		Address 1	-	
Address 3		Addeser 2	[
	Note: P.O. Boxes are not valid	Address 2		
Beneficiary Country	None Selected	Address 3		
	Record and the second se	International Bank		
		 Beneficiary Bank Country 	None Selected	~
		Intl Routing Number		

Under Additional Bank Information, enter the Purpose of Payment and/or Additional Information for Beneficiary and the Sender's Reference. Save as a Repetitive Template and/or Save as a Payee for next time.

Click on Request Tr	ransfer and Confirm	. You may be required to reverify	depending on your account set up.

Additional Bank Information	
Additional Reference Information	
Purpose Of Payment	
Additional Information For Beneficiary	
Note: Maximum 35 characters per field	
Sender's Reference	
🚄 Save As Repetitive Template	
👝 Save As Payee	0
🤜 <u>Notify Me</u>	Pending Actions: Notify via EMAIL Pending Release: Notify via EMAIL System Events: Notify via EMAIL Complete - Unsuccessful: Notify via EMAIL Early Action Taken: Notify via EMAIL Early Action Removed: Notify via EMAIL Expired: Notify via EMAIL Expired: Notify via EMAIL
Foreign Currency Rate Request	
Foreign Exchange Rate Lookup	
Request Transfer	



Drawdown

If you are creating a Drawdown Wire, you must choose USD in the Payment Currency field and check off the box for Drawdown.

Complete the Ultimate Debit Account, Ultimate Debit Party and Ultimate Debit Bank ID fields.

For today's processing UKD Wires must be submitted before 6:00 PM EDT. FX Wires must be submitted before 6:00 PM ED	Terms and conditions Privacy policy Contact us
- Current Progress - 1 Select - 2 Request - 3 Review - 4 Complete	
* Paymene Date 06/21/2023 10	
*Debit Account	
* Deignator Name	
Originator Address 1	
Orignatar Address 2	
Originator Address 3	
* Payment Currency US Dellar (USD)	
* Ambunt	
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Utomate Debit Party	
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Wire Payment from templates

To create a Wire Payment from a template, you must first create the template within Manage Templates from the right-hand menu.

Click on Create Template.

Search Templates		Payment Activity ACH Payments
Template Name Correspondent Bank ID Annount	Beneficiary Bank ID Beneficiary Bank ID Beneficiary Name	Wire Transfer Create Transfer Manage Templates * Transaction Import
Detail Account	R Beneficiary ID	Payee Maintenance
Show 10 results per page, sorted by Last Mod	dified in descending order, including <u>summary</u>	Import Maintenance Integrated Payables Import Tax Payments Remote Deposit Capture
Show 10 results per page, sorted by Lass Mod	atted in descending order, including <u>summary</u>	Import Maintenance Integrated Payables Import Tax Payments Remote Deposit Capture Return to my home page Make this my home page

You can create a Free-Form Template or Select Payee from a pre-defined payee.

Free-form templates

To create a free-form template, click Create in the Free-Form Template box.

Free-Form Template	Select Payee	Payment Activity ACH Payments Wire Transfer Create Transfer
	existing payee.	Manage Templates
Recum	P Continue	Account Transfer Payee Maintenance Import Maintenance Integrated Payables Import Tax Payments Pagese Decodi Casture
	Indicates required fields Page generated on 05/25/2023 at 3:34 PM EDT	Return to my home page Make this my home page
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Select from a Repetitive Template, or Semi-Repetitive Template and enter a Template Name.

Enter payment information as you would when creating an actual payment and click the Save Template button.

Repetitive Template	O Servi Repetitive Ter	mplate		
*Terriplate Narrie	1			
Account Information				
* Debit Account	[Q		
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Originator Address 1	200 Executive bivit			
Originator Address 2	southington, NY 06489 US			
Originator Address 3				
· Payment Currency	0			
* Amouni	~			
Drawtown				
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* Name		P		
* Beneficiary ID Type	Account Number	Dank Lookup		
Beneliciary ID		Participant in Tarre		
Address 1		Beneficiary Bank ID	None-selected •	
Address 2		Address 1		
Address 3		Address 7		
	Note: P.O. Boxes are not valid	Address 2		
 Beneficiary Country 	None Selected	Address a	(m)	
		Deneficiary Dank	None Selected	~1
		Country		
		Intl Routing Number		
 Additional Bank Info 	rmation			
dditional Reference In	formation			
Purpose	Of Payments			
Additional Information For	Beneficiary	10	1	
Construction of the second sec	Note: Maximum 35 characters p	er field		
Charles of Galacies	Data and a			



Select Payee

To create a wire payment from a Select Payee template, search the payee and click the Continue button.

ree-Form Template	Select Payee
Create new set of stored wire transfer instructions.	Create new set of stored wire transfer instructions for an existing payee.
	Jernicakes, LLC Wire (789456)

Choose whether the template is Repetitive or Semi-Repetitive, name the template, and fill in the needed information. As you can see, the payee information is already filled in for you.

Upon completion, click the Save Template button.

emplate Settings				
Repetitive Template	O Semi-Repetito	e Template		
*Template Name				
account Information				
Debit Account		8		
Originator Name	lenns Company			
Originator Address 1	200 Executive blvd			
Originator Address 2	southington, NY 06489 US	-		
Originator Address 3				
Payment Currency		0		
* Amount		24		
Drawdown	0			
Seneficiary / Payee Info	rmation	Beneficiary Bank Inform	mation	
Payee Name	Jennicakes, LLC Wire	Name	BANK OF AMERICA, N.A., NV	
Beneficiary ID Type	Account Number	Beneficiary Bank ID Type	Fed ADA	
Beneficiary ID	*43211	Beneficiary Bank ID	026009593	
Address 1		Address 1		
Address 2		Address 2		
Address 3		Address 3		
Beneficiary Country	US - United States	Beneficiary Bank Country	US - United States	
		Inti Bouting Number		
 Additional Bank Info 	mation			
Additional Reference In	formation			
	Of Payment			
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Purpose Additional Information Erro				
Purpose Additional Information For	Note: Maximum 35 charact	ers per field		



Select Template

Choose Select Template to pre-fill your Wire Transfer request with existing templated information. If you choose a Semi-Repetitive template, you will fill in the amount.

Current Progress 1 Se	elect 2 Request 3 Review 4	Complete
Constant Single Free-Form Wire	Select Template Select existing wire transfer instruction template.	Select Payee Create new set of wire transfer instructions for an existing payee.
	Wire Template 1 (Repetitive Template)	P

To Create the payment by selecting the Payee, you will begin to type in and select the payee you want to create the payment from.

Wire Transfer		
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Fill in the needed information, you will notice the Beneficiary Information is pre-filled. Once completed click on Request Transfer.

wire transfer				Print this page
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Beneficiary ID #43211	en receit.	Beneficiary Bank ID 02	6009593	
Address 1		Address T		
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Address 3		Address 3		
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File Import

Wire File Import is also available from the right-hand menu. Choose Transaction Import.

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Make sure the file map you are using is set to Active by clicking on the Set as Active button.

- The Print button will display the View File Map format.
- Create a custom map by clicking on Create File Map.

When you are ready to upload the file, choose Upload.

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After clicking Upload, browse for the file and click Upload File.

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Wire Subscriptions

Alerts in Web-Link are equivalent to Subscriptions in e-Treasury. They are located under Settings. The following are available for Wire Payments:

- Wire Transfer Items End of Day Notification
- Wire Transfer Status Change Digest
- Wire Transfer Status Change Notification

Important Changes

- There is no longer a Tax Template for Wires. Wire instructions can be found here: <u>https://download.eftps.gov/SameDayPaymentWorksheet.pdf</u>.
- To use our Full Pay Service, select "OUR (Full Pay)". This allows for the beneficiary to receive the full principal amount of the wire.
- You can no longer create a future dated FX Wire since there is now a real time rate call for foreign currencies.
- Wire email advices are now available and customizable via the Wire Detail Report.
- Incoming International Wires need to be routed to our SWIFT BIC Code STETUS33.
- Cut-off times: 6:00 pm for Domestic and International USD/FX. An earlier cut-off time may apply for some foreign currencies.





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