



e-Treasury/Web-Link Migration

Stop Payments Comparison

User Options & Report Differences

July 10, 2023





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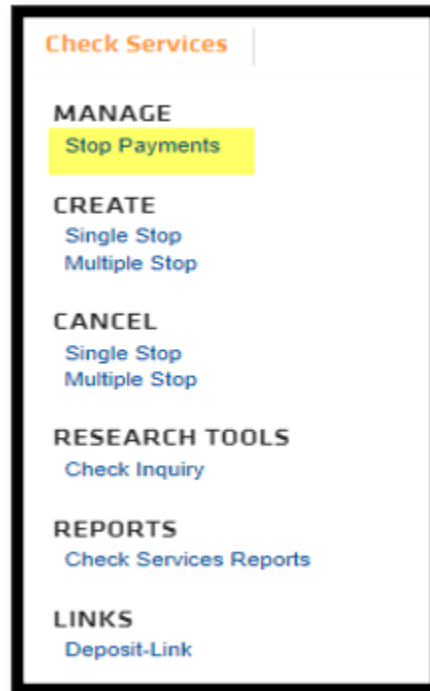
Overview

To facilitate the migration of Webster clients to e-Treasury, this document details differences between Web-Link's Stop Payments and e-Treasury's Stop Payments. Illustrations include user options for this feature.

Stop Payments Overview

Stop Payments allow users to request the activation of a stop payment instruction for individual checks/ranges of consecutive checks, written on a particular account. Upon placing a request, the system informs you whether the check has already been paid or if a stop payment instruction is currently in place.

Web-Link's **Stop Payments** is the equivalent of e-Treasury's **Stop Payments**.





e-Treasury: Stop Payments

Choose **Stop Payments** under the **Control & Recon** Tab.

DASHBOARD ACCOUNT INFORMATION PAYMENTS & TRANSFERS **CONTROL & RECON** SFT TOOLS ADMINISTRATION MY SETTINGS

Stop Payments : Request Stop Payment

Stop Payments
ACH Positive Pay
Check Positive Pay
Check Positive Pay Report

Current Progress — 1 Request — 2 Review — 3 Complete

Request Stop Payment

* Account

Memo

Company Name

Contact Name

Phone Number

Notify Me Complete: Notify via EMAIL
Exception: Notify via EMAIL

Stop Individual Checks Stop Check Range

* Check	Date Written	* Amount	* Written to	* Reason
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	Select a reason...

Add Another Check

Request Stop Payment Reset

Choose the account number and select **Stop Individual Checks** or **Stop Check Range** tab.

For individual checks, enter the check number, issue date, amount, payee, and a reason for the stop payment.

Multiple checks may be entered by clicking **Add Another Check**.

Stop Payments : Request Stop Payment

Current Progress — 1 Request — 2 Review — 3 Complete

Request Stop Payment

* Account

Memo

Company Name

Contact Name

Phone Number

Notify Me Complete: Notify via EMAIL
Exception: Notify via EMAIL

Stop Individual Checks Stop Check Range

* Check	Date Written	* Amount
<input type="text" value="123"/>	<input type="text" value="04/12/2023"/>	<input type="text" value="1.00"/>

Add Another Check

Request Stop Payment Reset

Confirm Stop Payment

Current Progress — 1 Request — 2 Review — 3 Complete

Please confirm this stop payment

Company Name
Contact Name
Phone Number
Memo

Account

Stop Request	Check	Date Written	Amount	Written to	Reason
<input type="text"/>	<input type="text" value="001"/>	<input type="text" value="04/12/2023"/>	<input type="text" value="\$1.00"/>	<input type="text" value="Jennifer Labriola Test"/>	<input type="text" value="Other"/>

Complete Edit Cancel



To stop a check range, select a reason and starting/ending check numbers. Click **Request Stop Payment** and then **Complete**. Ranges of more than 50 checks must be done outside of e-Treasury.

Stop Individual Checks | **Stop Check Range**

Please Note: To Stop Payment on a sequential range of checks that includes more than 50 checks, please contact your local Branch or call Webster Bank at (914) 768-6800.

* Reason: Other

* Starting Check Number: 900

* Ending Check Number: 930

Request Stop Payment | Reset

To view Stop Payments, select **Stop Payment Activity** on the right-hand menu from **Control and Recon** Tab.

Search criteria include **Check Number**, **Account**, **Requested** (date range) and **Status**.

1. Cancel Stop Payment activity by selecting the corresponding drop-down option and then clicking the Submit Action button.
2. View Stop Payment information by clicking on the magnifying glass icon.

Stop Payments : Stop Payment Activity

Search Stop Payment Activity

Check Number: [] Status: All

Transaction Number: [] Account: []

Requested From: 04/05/2023 To: 04/12/2023

Advanced

Show 10 results per page, sorted by Date Requested in descending order

Account	Check	Requested	Status	Expiration	Action	Details
*47474 - CHECKING (Test K)	001	04/12/2023	Stopped	10/12/2023	No Action	[]

Submit Actions | Reset



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